

Telephone: 508.325.7587

## THIS CHECKLIST IS TO BE SUMBITTED WITH ALL HDC APPLICATIONS

Demo Cottage





## REQUIRED WITH ALL APPLICATIONS:

	1.	Completed Application Form: Description of ALL work must be indicated on application form.
40	2.	Property Owner's Signature: Current owner's signature preferred; if the agent is signing the application written authorization from the owner (letter, fax, email) must be provided.
\$(00)	3.	Application Fee: See back of application for fee schedule or call the office.
	4.	Locus Map (4 copies): Location Map must include north arrow, parcel boundaries, primary and secondary streets. (Town GIS Map Site) <a href="https://www.nantucket-ma.gov/151/GIS-Maps">https://www.nantucket-ma.gov/151/GIS-Maps</a>
	5.	Site Plan (4 Copies): must include the following: lot dimensions, north arrow, all existing structures, proposed work (highlighted) with dimension to lot lines, scale, driveway, grade changes, and placement of HVAC units, electrical boxes, fuel tanks, etc
	6.	8-1/2" x 11" Copies of ALL Application Materials: Must include the following: application form (reduced 64% locus map, plot plan, all elevations and floor plans, window schedule, photographs, other relevant supporting material. All material MUSTBELEGIBLE (fontsize no smaller than 12), collated and stapled.
	7.	<b>Photographs</b> : Required of <u>ALL</u> applications for alterations to an existing structure. Photographs must be clear and labeled with application address or contextual address.
	8.	Electronic submission: All documents submitted to the HDC office must be emailed to <a href="https://hdcsubmissions@nantucket-ma.gov">hdcsubmissions@nantucket-ma.gov</a> .
		REQUIRED WHERE APPLICABLE:
<u> </u>	1.	Supplemental Information for Historic Buildings: It is the applicant's responsibility to research the historical status of any and ALL buildings. Additional information may be obtained from the Nantucket Historical Association Library. If not historic, denote on application.
	2.	Exterior Elevations and Floor Plans (4 copies): Must be % inch scale and include all affected sides of the building, cardinal points (N, S, E, W), dimensions, heights, floor and ceiling heights, elevations of finished grade, window details and placement of HVAC units, electrical boxes, fuel tanks, etc. All changes from approved or existing design must be clouded on drawings. All material MUST BE LEGIBLE, collated and stapled. Reduced sets should maintain a font size of 12.
	3.	As-Built Plans (1copy): of existing elevations
	4	Hardscaping Plans (4 copies): To legible scale. This includes fences, decks, porches, arbors, retaining walls, tennis courts, swimming pool, driveways, gazebos etc. All material MUST BE LEGIBLE, collated and stapled.
	5.	<b>Topographic Map</b> : Must show existing and proposed grade for any change of more than one foot in height on grade . Retaining walls must be applied for separately (see hardscaping plan).
	6	<u>Door and Window Schedule (4 copies):</u> Must include window type (true divided, simulated divided), number of lights, dimensions, materials, manufacturers type name and type number.
BHP	7	IUNDERSTAND THAT A TRUE DIVIDED LIGHT WINDOW/DOOR IS DEFINED AS MULTIPLE INDIVIDUAL
(initial to indicate		SINGLE PANES OF GLASS (I.e., NOT DOUBLE-PANED OR INSULATED) ASSEMBLED IN THE SASH/DOOR
read and understand)		USING MUNTINS.
	8.	Abutter Notification Materials – Abutters list from Assessors Office, certified mail stubs, and a copy of letter are required for all applications for changes of 1000 square feet or more except in the Nantucket Historic Core and 'Sconset Historic Core where the requirement for new construction is 100 square feet.
X	9,	Approvals from Planning Board, Zoning Board of Appeals, Conservation Commission etc.

CERTIFICATE NO:	DATE ISSUED:
Application to the HISTORIC DISTRICT CO	MMISSION, Nantucket, Massachusetts, for a
	APPROPRIATENESS tural work.
All blanks must be filled in using BLUE C  NOTE: It is strongly recommended that the applicant be familiar with the HDC  Please see other side for submittal requirements. Inc	OR BLACK INK (no pencil) or marked N/A. C guidelines, <i>Building with Nantucket in Mind,</i> prior to submittal of application.
This is a contractual agreement and must be filled out in ink. An application is hereby in	made for issuance of a Certificate of Appropriateness under Chapter 395 of the Acts and gs and photographs accompanying this application and made a part hereof by reference.
The certificate is valid for three years from date of issuance. No structure may differ from the approved application. Violation may impede issuance of Certificate of	FOR OFFICE USE ONLY
Occupancy.  PROPERTY DESCRIPTION	Date application received: Fee Paid: \$
TAX MAP N°: 21 PARCEL N°. 5	Must be acted on by:
Street & Number of Proposed Work: 25 Squam Boad	Extended to:
Owner of record: Sea Realty Trust	Approved: Disapproved:
Mailing Address: One International Place	Chairman:
	Member:
Boston, MA 00110	Member:
Contact Phone #: E-mail:	Member:
AGENT INFORMATION (if applicable)	Member:
Name: Bothcelli + Pohl	Notes - Comments - Restrictions - Conditions
Mailing Address: 11 Old South Road	Notes Commente Productions Conditions
Nantucket, MA 02554	
Contact Phone #: <u>228-5455</u> E-mail:	
See reverse for req	RK TO BE PERFORMED uired documentation.  Commercial ☐ Historical Renovation ☐ Deck/Patio ☐ Steps ☐ Shed ing ☑ Demolition ☐ Revisions to previous Cert. No.
Size of Structure or Addition: Length: 32' 5- Sq. Footage 1st floor: 78'	Decks/Patio: Size: 1st floor 2nd floor
Width: Sq. footage 2nd floor:	Size: 1st floor 2nd floor
Sq. footage 3rd floor:	
Difference between existing grade and proposed finish grade: North	
Height of ridge above final finish grade: North South	
Additional Remarks REVISIONS* 1. East E	Elevation
Historic Name: 2. South	Elevation
	Elevation
	Elevation
ls there an HDC survey form for this building attached? ☐ Yes XN/A *Cloud of	on drawings and submit photographs of existing elevations.
Foundation: Height Exposed Block Block Parged Brice	TO BE PERFORMED  kk (type) Poured Concrete Piers
Masonry Chimney: ☐ Block Parged ☐ Brick (type)	Other
Roof Pitch: Main Mass/12 Secondary Mass/12 Do	ormer/12 Other
Roofing material: ☐ Asphalt: ☐ 3-Tab ☐ Architectural	Fence: Height:
☐ Wood (Type: Red Cedar, White Cedar, Shakes, etc.)	
	Length:
Skylights (flat only): ManufacturerRough Opening	
Manufacturer Rough Opening	
·	
Leaders (material and size):	

Fo Ma Ro

Clapboard (exposure: \_\_\_\_\_ inches)

Front \_\_\_\_

Other\_ Trim: A. Wood ☐ Pine ☐ Redwood ☐ Cedar ☐ Other \_\_\_ B. Treatment

☐ Paint ☐ Natural to weather ☐ Other \_\_\_\_\_ C. Dimensions: Fascia

Rake \_\_\_\_\_ Soffit (Overhang) \_\_\_\_ Corner boards \_\_\_\_ Frieze \_\_\_\_ Window Casing \_\_\_\_

Door Frame \_\_\_\_\_ Columns / Posts: Round \_\_\_\_ Square \_\_\_\_

Windows\*: ☐ Double Hung ☐ Casement ☐ All Wood ☐ Other \_\_\_ ☐ True Divided Lights(muntins), single pane ☐ SDL's (Simulated Divided Lights), Manufacturer \_\_\_\_\_ **Doors**\* (type and material):

Garage Door(s):

Sidewall \_

**Sidewall**: White cedar shingles

☐ TDL ☐ SDL Front \_\_\_\_\_ Type \_\_\_

Material\_\_\_

Walkways \_

\_\_\_\_Rear \_\_\_\_\_\_ Side \_\_\_\_\_

Walls

Roof \_\_\_\_\_

Driveways\_\_\_\_ Hardscape materials: \* Note: Complete door and window schedules are required.

**COLORS** 

Clapboard (if applicable) Sash \_\_\_\_

Doors \_\_\_\_\_

Fence \_\_\_\_\_ Shutters \_\_\_\_\_

Foundation \_\_\_\_\_ Deck\_ \* Attach manufacturer's color samples if color is not from HDC approval list. I hereby authorize the agent named above to act on my behalf to make changes in the specifications or the plans contained in this application in order to bring the applica-

tion into compliance with the HDC guidelines. I hereby agree to abide by and comply with the terms and conditions of this application. I hereby agree that the submission of any revisions to this application will initiate a new sixty-day review period. 8/19/22

Signature of owner of record L

Signed under penalties of perjury



**Property Information** 

Property ID 21 5

Location 25 SQUAM RD

Owner MALT R BRADFORD TRUSTEE



## MAP FOR REFERENCE ONLY NOT A LEGAL DOCUMENT

Town and County of Nantucket, MA makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Geometry updated Jan. 2021 Data updated Jan. 2021 Print map scale is approximate. Critical layout or measurement activities should not be done using this resource.

